

**JOB DESCRIPTION**

**Vacancy Ref: A\*\*\***

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| **Job Title:** Research Associate | **Grade:** 6 |
| **Department/College:** Division of Health Research (International Observatory on End of Life Care) | |
| **Directly responsible to:** Professor Catherine Walshe | |
| **Supervisory responsibility for:** Click here to enter text. | |
| **Other contacts** | |
| **Internal**: Members of staff from International Observatory on End of Life Care, Division of Health Research, Faculty and University. | |
| **External:**  Colleagues and stakeholders for the NIHR funded Palliative and End of Life Care Policy Research Unit at King’s College, London, Hull/York Medical School, and other partners. Senior academics and clinicians at other Universities and partner organisations. Staff, residents and family members in health care facilities. Public Involvement volunteers. | |

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| **Major Duties:**  These duties will all be undertaken with appropriate support and supervision from senior members of the team.   1. Support, with supervision, the research, dissemination and engagement activities associated with the work of the NIHR Palliative and End of Life Care Policy Research Unit (PRU). 2. Work as part of the PRU to work under supervision to attend flexibly and appropriately to requests to provide policy relevant evidence and recommendations to policymakers, providers and other PRU stakeholders. 3. Work appropriately alongside a range of PRU members and stakeholders to support a range of policy related work. 4. Support the work of patients, family carers and the public engaged in informing and supporting the work of the PRU. 5. Contribute to the delivery of a core programme of high-quality policy relevant research across the PRU with a focus on the use of qualitative research approaches. 6. Work as part of a team contributing to the rapid response PRU facility, pivoting to new work strands rapidly and effectively. 7. Contribute to the preparation of grant applications to UK and international research funders, focused on extending the work of the PRU. 8. Work as part of a team to prepare and submit all required regulatory and ethics documents for research conducted within the PRU portfolio. 9. Work as part of a team to assist, where required, in the collection and analysis of qualitative research data in topics related to the work of the PRU. This may include both empirical data collection, but also systematically constructed research reviews. 10. Draft publications and reports for peer reviewed journals and funders. 11. Assist in the dissemination of research and the PRU through promoting research, attending appropriate conferences, and the use of social media. 12. Assist in the development and monitoring of impact for past, current and planned research. 13. Undertake any other duties appropriate to grade as required by Head of Division or nominated representative. |